

From:	Classification:	Public (P)
BAE	Issued Date:	06.05.2024
Executive Committee	Start Date:	06.05.2024
To:	Expires:	
Brisa Group	Revokes:	OS nº BAE 005/11
Subject:	Operating Standards	
Sub-Subject:	Brisa Group's Procurement and Purchasing Policy	

SUMMARY:

Updates the Brisa Group's purchasing policy, following the implementation of the *procurement* function and the introduction of sustainable procurement criteria, resulting from the *Vision 25* Strategic Plan.

TABLE OF CONTENTS

1.	INTRODUCTION.....	2
2.	PRINICIPLES.....	2
3.	FINAL PROVISIONS.....	3

1. INTRODUCTION

With the aim of maximizing efficiency and operational results through a transparent and specialized process, aligned with the Brisa Group's purpose and values, this document defines the guidelines for procurement and purchasing.

Establishing quality relationships with its stakeholders is a priority for the group, and they need to be aware of the policies and best practices and comply with them to form long-term, socially responsible, ethical and sustainable relationships.

2. PRINCIPLES

The Brisa Group's relationship with third parties, in terms of procurement and purchasing, implies the adoption of and compliance with economic, social, environmental and ethical criteria, expressed in the following principles:

- Adoption of a conduct of integrity and ethics, in accordance with the Brisa Group Code of Ethics and Conduct;
- Compliance with legislation, regulations and internal policies and procedures;
- Promotion of responsible environmental policies, in line with the Sustainable Development Goals, which mitigate the externalities caused by the activities carried out;
- Accessibility of information to all interested parties, ensuring transparency and impartiality in the pursuit of negotiation processes and established agreements;
- Confidentiality of information, safeguarding its non-transmission to third parties, unless otherwise provided by law;
- Objectivity and independence in making appropriate and informed decisions, eliminating conflicts of interest among stakeholders and between stakeholders;
- Compliance with and promotion of the rights set out in the United Nations International Bill of Human Rights and the labor standards issued by the ILO (International Labor Organization);
- Compliance with occupational safety, hygiene and health requirements;
- Involvement in the social and economic well-being of the local communities in which they operate;
- Commitment to finding new solutions, goods and services that contribute to the efficiency of activities and rationalization of resource consumption, promoting innovation and continuous improvement.

The Brisa Group is committed to only maintaining relationships with suppliers that are aligned and committed to this Policy throughout its value chain, supporting those who, if they do not fully comply, demonstrate the intention to evolve in compliance with the defined practices.

3. FINAL PROVISIONS

All situations not provided for in this document or which give rise to doubts should be referred to the Procurement and Purchasing Department (BAE/DPC), which is responsible for finding the most appropriate solution and/or providing clarification.

BAE's Executive Committee (EC) is responsible for approving this Policy, which will be reviewed periodically, whenever necessary, to maintain maximum rigor and excellence regarding the principles and guidelines adopted.

São Domingos de Rana, May 6th, 2024

Daniel Amaral, *Chairman of the Executive Committee*